



## Jefferson County Historical Society

228 Washington St., Watertown, NY 13601 (315) 782-3491

### Collection Volunteer Application

Thank you for your interest in volunteering at the Jefferson County Historical Society! Volunteers are the heartbeat of the museum. The work we do in the Collections Department would be impossible without the hard work of our volunteers.

The Collections Department is open Tuesdays, Wednesdays, and Thursdays from 10 AM to 4:30 PM and is located on the third floor of the building. If you are OK with multiple flights of stairs and are available on those days, please complete the application below and we will be in touch with you soon! Thank you again for your interest and support!

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

What is the best way to contact you during normal business hours? \_\_\_\_\_

Please check the area or areas that you would most like to help with:

- |  |  |
|--|--|
| <input type="checkbox"/> Exhibitions   | <input type="checkbox"/> General Collection Organization |
| <input type="checkbox"/> Public Research Requests  | <input type="checkbox"/> Military Collection             |
| <input type="checkbox"/> Archives  | <input type="checkbox"/> Prints and Paintings collection |
| <input type="checkbox"/> Historic Photographs  | <input type="checkbox"/> Costume Department              |
| <input type="checkbox"/> Furniture Department  | <input type="checkbox"/> Cataloguing                     |
| <input type="checkbox"/> Registorial Duties (Accessioning, New Donation Paperwork, etc.) |  |

Please list any areas of interest **not** listed above:

\_\_\_\_\_

\_\_\_\_\_

Please list any special training, skills, or pertinent hobbies:

\_\_\_\_\_

\_\_\_\_\_

Are you comfortable working independently? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you comfortable working with others? Yes \_\_\_\_\_ No \_\_\_\_\_

Please indicate the days and times you are available to volunteer:

Tuesdays: \_\_\_\_\_ Time \_\_\_\_\_

Wednesdays: \_\_\_\_\_ Time \_\_\_\_\_

Thursdays: \_\_\_\_\_ Time \_\_\_\_\_

How frequently would you be able to volunteer? (i.e. once a week, twice a month)

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Numerous projects in the Collections Department are suited to different time commitment levels. In order to match our volunteers with appropriate projects, we ask that all applicants please provide us with an idea of how long you foresee volunteering with the museum. What kind of a time commitment can you *comfortably* make?

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Are you volunteering as part of a required community service, under a school required program, or any program that requires a certification of hours?

No \_\_\_\_\_ Yes \_\_\_\_\_